



Friends of Bank Negara Malaysia Museum and Art Gallery (FoMAG) Application Form

Personal Particulars

(Applicants must be 16 years of age and above)

Name	_____
Address	_____
Postcode	_____
I/C No. / Passport	_____
Nationality	_____
Phone / Mobile	_____

Skills and Experience

Tell us which languages you are proficient in (Indicate level: fair, good or excellent)

Language	Spoken	Written
Bahasa Melayu		
English		
Mandarin		

Language	Spoken	Written
Tamil		
Others		
Others		

Please list down relevant skills you possess that may be useful in performing volunteer work

1) _____
2) _____
3) _____

Interest

We'd like to know more about you. Please tick the area of interest that appeals to you. You may tick more than one box:

<input type="checkbox"/> Event management	<input type="checkbox"/> Photography	<input type="checkbox"/> Islamic Finance	<input type="checkbox"/> Conservation
<input type="checkbox"/> Meeting people	<input type="checkbox"/> Retail	<input type="checkbox"/> Economics	<input type="checkbox"/> Arts
<input type="checkbox"/> Children	<input type="checkbox"/> Research	<input type="checkbox"/> Database tabulation	<input type="checkbox"/> Coins, bank-notes and other money-related items.
<input type="checkbox"/> Outreach programmes	<input type="checkbox"/> Library Assistant	Others	*ALL 14 AREAS OF THE ABOVE

Tick the volunteer role that interests you the most:

- Greeter** – Welcome visitors and provide directions to galleries, exhibitions and facilities
 Docent – Guide visitors through tours of galleries and exhibitions. Give talks at special events and assist with demonstrations
 Programme Assistant – Provide support to the staff during activities such as money management workshops, public programmes, art classes and etc.
 Behind-the-scenes Volunteer – Work behind the scenes to put together high profile events that involve skills in photography, design, IT and more
 Museum Shop Assistant – Attend to customers and learn the finer points of merchandising display, stock inventory and more

How long are you able to commit to being a volunteer ?

- Fixed period, from _____ to _____ (date)
 *Regular basis (Minimum 2 hours per month)
 *Minimum of 20 hours per year
 Ad-hoc or project basis only (We will only contact you when there are suitable projects and volunteer vacancies)

Let us know your availability

Select your preferred hours according to time of day.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM

Other Information

1. Tell us about your current occupation (student/housewife/employment etc):

Current employer (if any): _____
 Current job title (if any): _____

2. Share with us your most recent volunteer experience:

No experience
 If yes, kindly provide further details: _____

3. Do you have any criminal record(s) in Malaysia or overseas? Yes No

If yes, kindly provide further details: _____

In case of emergency, please list two persons for us to contact

1. Name: _____	2. Name: _____
Contact No.: _____	Contact No.: _____
Address: _____	Address: _____

Acknowledgement

I certify, to the best of my knowledge, that all information given by me in this application and in any other forms during the application process is true and correct. I understand that false or misleading statements made by me or omissions of any kind in the application process, are sufficient cause for not being accepted as a volunteer or for being dismissed thereafter.

I hereby authorise Bank Negara Malaysia to investigate all of the information contained in this application where Bank Negara Malaysia deems fit and necessary. Any persons or organisations named by me in this application form are hereby authorised to provide information including information regarding my employment, volunteer history, character and qualifications and they are hereby released from all liability for providing such information to Bank Negara Malaysia. I understand I need to go through security vetting process prior to me being accepted as a volunteer and I shall be expected to complete the required training.

I hereby confirm that I have the right to submit this application and I am not restricted by any commitment of any nature which shall affect me from performing my volunteer work. I shall have no claim whatsoever against Bank Negara Malaysia and disclaim Bank Negara Malaysia from any liability, commitment or obligation to me during and after my volunteer work. I shall indemnify Bank Negara Malaysia against all losses, damages, costs and expenses, which Bank Negara Malaysia may incur or sustain by reason of any breach, fault or negligence on my part during the performance of my volunteer work.

I shall keep absolutely confidential all information whatsoever concerning the business and affairs of Bank Negara Malaysia that I shall have obtained or received during my volunteer work. I shall strictly comply with Bank Negara Malaysia's security procedures and policies for access to Bank Negara Malaysia and throughout the period of my volunteer work.

By signing this FoMAG Application Form, you agree that Bank Negara Malaysia ("the Bank") may collect, use and disclose your personal data, as provided in this application form, or (if applicable) obtained by the Bank as a result of your membership, for the purposes in accordance to the Personal Data Protection Act 2010. Upon submission of the Volunteer Application Form, you are required to sign and return the Acceptance of the Personal Data Protection Act (PDPA) 2010 Notice as attached.

Parent's or Guardian's Email (if you're under 16) : _____

Date of Application : _____

Signature : _____